



FACT SHEET

EXCHANGE Academic Year 2023/2024

Contact Information

Name of the institution	University of National and World Economy
Abbreviation of name	UNWE
Erasmus Code	BG SOFIA03
Address	UNWE Erasmus+ (office 1007) Studentski Grad, 19 "8-mi Dekemvri" Str. 1700 Sofia, Bulgaria
Institution web site	www.unwe.bg
Online course catalogue	www.unwe.bg/mobility/en

Erasmus contacts

Institutional Erasmus Coordinator	Assoc. prof. Kamelia Assenova, Ph.D.
Contact details	Phone: +35928195389; e-mail: kameliaa@unwe.bg
Outgoing Students	Ms. Mila Deleva
Contact details	Phone: +35928195389; e-mail: erasmus@unwe.bg
Incoming Students	Ms. Detelina Angelova
Contact details	Phone: +35928195389; e-mail: erasmus.incoming@unwe.bg
Staff Mobility	erasmus@unwe.bg
Contact details	Phone: +359 2 81 95 389
International Credit Mobility	erasmus@unwe.bg ; erasmus.incoming@unwe.bg
Contact details	Phone: +35928195389

Nomination Deadlines

Autumn term	31 st May
Spring term	31 st October

Application Deadlines Applications of nominated students must reach our institution by:

Autumn term	30 th June
Spring term	30 th November

Decision Response

We will send our decision within 4 weeks.

Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

Academic Calendar

<https://www.unwe.bg/mobility/en/pages/10641/academic-calendar-deadlines-and-official-holidays.html>

Winter Semester	18 September – 30 December 2023	15 weeks
Exam period	06 January – 20 January 2024	3 weeks
Re-sit Exam Period	21 January – 28 January 2024	1 Week
Summer Semester	29 January – 21 May 2024	15 weeks
Exam period	20 May – 02 June 2024	3 weeks
Re-sit Exam period	03 June – 09 June 2024	1 week

Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	English	B2
Staff Mobility for Teaching	English	B2

Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Ms. Detelina Angelova
Responsibility	Incoming Students Coordinator
Contact details	erasmus.incoming@unwe.bg
Website	https://mfa.bg/en/services-travel/consular-services/travel-bulgaria/visa-bulgaria

Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details	erasmus.incoming@unwe.bg
Website	http://www.en.nhif.bg/web/guest/home

Housing

Our institution will guide incoming students/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact details	erasmus.incoming@unwe.bg
Website	http://www.unwe.bg/mobility/en/pages/4075/international-students.html